

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
May 5, 2015
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Lopez

2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.

Absent: None

4. Confirmation or Adjustment of the Agenda Order – Councilmember Rech moved, seconded by Councilmember LaFontaine, to amend the agenda and approve with the following addition:

- ADD** 1. d. Proclaim and present Proclamation for National Goodwill Week May 3 – 9, 2015
4.c. Appoint Councilmembers Knobloch and Rech and City Manager Reed to meeting with two commissioners and the general manager of the Diamondhead Water & Sewer District to open a dialog between the entities as requested by DWSD commission's president

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on May 19, 2015 in Council Chambers located at 5000 Diamondhead Circle
- b. A Public Hearing for the proposed Sign Ordinance to be held May 19, 2015 at 6:00 p.m.
- c. Discussion of FY16 budget policy and presentation of FY15 projections at the May 19, 2015 Council Meeting
- d. The week of May 3 – 9, 2015 was proclaimed as National Goodwill Industries Week. Mayor Schafer then presented the proclamation to Mr. Joey Griffin an employee of the local Goodwill.

2. City Manager's Report

Branding:

Focus Group meetings scheduled for May 20th. Invitations to be sent out in the morning.

Hazard Mitigation Building Improvements:

One window has been worked on as a test window for time and scheduling purposes. It took 8 hours.

ADA improvements:

Ad in tomorrow's paper, pre-bid conference on May 19th at 10:00 and bid opening scheduled for Thursday June 4th.

Live Oak Drive Phase 1:

The ad will be in Saturday's paper, May 22nd for the pre-bid conference and June 10th for the bid opening.

Fy 16 Budget:

Ms. Ventura and I have begun to review the budget in detail. We spent two hours examining revenues and looking at forecast methods and accuracy of forecast in current collections. We will also look at other variables that may affect revenue collections for next year. We are set to begin meeting with each department to discuss goals and objectives for the rest of this year and for next fiscal year.

Paint Truck:

There may be interest in an interlocal agreement with other governing bodies in Hancock County. Our goal has been to buy one and offer the opportunity for other entities to benefit from our purchase by an interlocal agreement with the City whereby they would rent the use of the truck and pay for the cost of the paint and for the cost of our personnel to operate the truck. That would help us recover some of the cost of the purchase of the truck.

E-blast on securing your property:

Captain Luther has informed me that six residents have recently had property stolen from their unlocked vehicles in their driveways and from their garages when the garage door is up and the garage unattended. We alerted citizens to be vigilant and to secure their property.

The monthly police report was provided to the Mayor and Council in advance of the meeting. Captain Luther was present to answer any questions. None were presented.

3. Public Comments on Agenda Items – None

Policy Agenda

1. Approval of Minutes
 - a. Minutes of April 21, 2015 Formal Meeting

Councilmember Lopez moved, seconded by Councilmember Knobloch to approve the Minutes of the April 21, 2015 Formal Meeting

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Abstain: Councilmember LaFontaine.

MOTION CARRIED

- b. Minutes of April 28, 2015 Special Call Meeting

Councilmember Rech moved, seconded by Councilmember Lopez to approve the Minutes of the April 28, 2015 Special Call Meeting

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Planning and Zoning:
 - a. **2015-055**: Variance Application CVS Realty Company – Case File Number 2015-00096

Councilmember LaFontaine, seconded by Councilmember Rech to accept the recommendation of the Planning and Zoning Commission and approve a variance from the Sign Ordinance (Article 10.5.2 C iv) in the matter of CVS Pharmacy Case File 2015-00096 whereby the CVS Pharmacy, represented by Chandler Signs to allow wall signs on the south façade of the building (CVS Pharmacy without having street frontage. The total copy area of all three wall signs (B1, B4 and B5) are signs are 100.95 with the total length of the building being 100 sf. A variance is also granted to allow 3 wall signs (B1a currently installed, B3a and B5 having a total copy area of 71.6 sf. The total length of the building facing Kalani Drive is 6' resulting in signage exceeding the maximum copy area 11.6 sf. Subject property is located at 4422 Kalani Drive (Parcel 135E—1-13—07.003)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Ordinances:

- a. **2015-056**: Ordinance 2012-018.1 Amend Ordinance 2012-018 establishing annual salaries for the Mayor and Council
Councilmember Knobloch moved, seconded by Councilmember Rech, to adopt Ordinance 2012-018.1 amending annual salaries for the Mayor to \$1,000 monthly and for to \$200 monthly for Councilmember

Councilmember Knobloch stated for the record the salary increase was included in the current budget and warranted based on how far the City has come since inception. Councilmember LaFontaine opposing the increase stated he felt a raise at this time would be fiscally irresponsible, but that he would favor approving an increase to become effective at the beginning of the next term. Councilmember Sislow concurred with Councilmember LaFontaine’s statements and added the he could not support an increase. Councilmember Lopez commented in disagreement with Councilmembers LaFontaine and Sislow.

A roll call vote was held resulting as follows:

Ayes: Lopez, Knobloch, Rech and Mayor Schafer. Nays: LaFontaine and Sislow. Absent: None.

MOTION CARRIED

4. Other Actions:

- a. **2015-052**: Approve contract for 2015 Cruisin’ the Coast

Councilmember Knobloch moved, seconded by Councilmember Rech, to approve the agreement between the City and Cruisin’ The Coast for the 2015 “Blessing of the Classics” to be held Wednesday October 7, 2015 from 3:00 p.m – 6:00 p.m.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2015-053**: Approve to advertise for bids for City Hall ADA Improvements (CDBG 2014)

Councilmember Rech moved, seconded by Councilmember Lopez, to approve to advertise for bids for City Hall ADA Improvements CDBG Project No. 1131-14-432-PF-01

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. Appoint Councilmembers Knobloch and Rech and City Manager Reed to meet with two commissioners and the general manager of the Diamondhead Water & Sewer District to open a dialog between the entities as requested by DWSD commission's president

Councilmember Sislow moved, seconded by LaFontaine, to appoint Councilmembers Knobloch and Rech and City Manager to meet with two commissioners and the general manager of the Diamondhead Water & Sewer District to open a dialog between the entities as requested by DWSD commission's president

Ayes: Lopez, LaFontaine, Knobloch, Sislow, and Rech. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

I. Routine Agenda

1. Docket of Claims (Claims DKT151390 thru DKT151420)

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve the Docket of Claims (Claims DKT151390 thru DKT151420) as presented

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Net Payroll, including benefits and taxes, April 29, 2015 - \$34,305.34

II. Public Comments on Non Agenda Items - NONE

III. Adjourn/Recess

At 6:44 p.m. CST Councilmember Lopez moved, seconded by Councilmember LaFontaine, to adjourn.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk